



Albemarle County

Meeting Agenda Board of Supervisors

*Supervisor, Rivanna District Norman G. Dill
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Scottsville District Rick Randolph
Supervisor, Rio District Brad L. Sheffield
Interim County Executive, Douglas C. Walker
Clerk, Claudette K. Borgersen*

Wednesday, August 2, 2017

1:00 PM

Lane Auditorium

1. Call to Order.

2. Pledge of Allegiance.

3. Moment of Silence.

4. Adoption of Final Agenda.

5. Brief Announcements by Board Members.

6. Recognitions:

6.1. [17-452](#) Proclamation Recognizing CABA as Bar Association of the Year.

(Palma E. Pustilnik, Senior Staff Attorney, Central Virginia Legal Aid Society)

6.2. Recognition of NACo Awards.

- NACo 2017 Achievement Award-Turnout Gear Centralization System
- NACo 2017 Achievement Award - Regional Firearms Range Training Facility Project
- Center for Digital Government 2017 Digital Counties Survey Award (1st place)

7. From the Public: Matters Not Listed for Public Hearing on the Agenda.

8. Consent Agenda (on next sheet)

1:40 p.m. - Action Items:

9. [17-486](#) Hedgerow Park Development Process Feasibility Study

(Blake Abplanalp, Chief of Project Management)

2:15 p.m. - Presentations:

10. [17-466](#) 2018 Land Use Revalidation Process Improvement Update.
(Peter Lynch, County Assessor)

2:45 p.m. - Recess**3:00 p.m. – Presentations (cont.):**

11. [17-484](#) FY17- FY19 Strategic Plan Implementation and Board Work Session Preview.
(Kristy Shifflett, Senior Project Manager for Strategic Planning)
12. [17-327](#) Sierra Club Presentation.
(Kirk Bowers, Conservation Program Coordinator)
13. [17-390](#) Hydraulic Area Project Advisory Panel Update.
(Mark Graham, Director, Community Development)

14. 4:45 p.m. - Closed Meeting.**16. Certify Closed Meeting.****Boards and Commissions:**

- 16.1 [17-389](#) Vacancies and Appointments.
(Travis Morris)

6:00 p.m.**17. From the Public: Matters Not Listed for Public Hearing on the Agenda.****Public Hearing:**

18. [17-467](#) Business License Ordinance Amendments (Chapter 8). To receive comments on its intention to adopt an ordinance to amend Chapter 8 (Licenses) of the Albemarle County Code, by amending Article I (In General), Section 8-101 (Applicability); Article V (Correction of Tax Assessments), Section 8-505 (Refund of license tax if business terminated), and Article VI (Schedule of Taxes), Division 4, (Personal, Professional, Business or Repair Service Business, Occupations and Professions), Section 8-617 (Retailers or retail merchants). The proposed ordinance would increase from \$5,000 to \$25,000 the minimum gross receipts threshold over which businesses must obtain a County business license (§ 8-101). The proposed ordinance also would allow a person, firm, or corporation that ceases business in one year, but intends to settle outstanding, existing accounts in the following year, to pay a license tax based on an estimate of the current year's gross receipts instead of the previous year's gross receipts (§ 8-505). The proposed ordinance would also delete the duplicate "travel bureau or tour agent" from the retailer license listing in Section 8-617 while retaining it as a "repair, personal, business, and amusement" service under Section 8-616.

(Betty Burrell, Director of Finance)

19. [17-468](#) Tax Ordinance Amendments (Chapter 15). To receive comments on its intention to adopt an ordinance to amend Chapter 15 (Taxation) of the Albemarle County Code, by amending Article XI (Personal Property-In General), Sections 15-1101 (Exemption of certain personal property from taxation) and 15-1101.2 (Separate classification of certain tangible personal property employed in a trade or business). The proposed ordinance would exempt all-terrain vehicles and off-road motorcycles from personal property taxes (§ 15-1101). The proposed ordinance also would raise from \$250 to \$500 the original cost threshold under which a taxpayer may provide an aggregate estimate of the total cost of all such property (§ 15-1101.2).

(Betty Burrell)

20. [17-470](#) Implementation of Additional \$5.00 Court Fee. To receive comments on its intent to adopt an ordinance to add a \$5.00 fee to be assessed against defendants convicted of an offense in criminal or traffic cases in the Albemarle County General District or Circuit Courts. The fee will be used to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system. The ordinance would amend Albemarle County Code Chapter 1 ("General Provisions"), Section 1-119 ("Additional court costs") and is authorized by Virginia Code Section 17.1-279.1.

(Gregory Jenkins, Deputy Chief of Police for Support Services)

21. [17-461](#) Creation of a Wireless Service Authority. To receive comments on its intent to adopt a resolution to create a wireless service authority pursuant to the Virginia Wireless Service Authorities Act (Virginia Code § 15.2-5431.1 et seq.). If created, the authority will be named the “Albemarle Broadband Authority.” The resolution establishes a 6-member board of directors composed of 2 members of the board of supervisors, 2 county officers, and 2 citizens; establishes the directors’ respective terms; authorizes the board of supervisors to fix compensation, if any, for directors; and requires an annual audit. The resolution also incorporates by reference proposed articles of incorporation which, among other things, establish the purposes (provide qualifying communications services) and powers (as provided in the Virginia Wireless Service Authorities Act) of the authority.

(Michael Culp, Director, Information Technology)

22. From the Board: Committee Reports and Matters Not Listed on the Agenda.

23. From the County Executive: Report on Matters Not Listed on the Agenda.

24. Adjourn to August 4, 2017, 9:00 a.m., UVA Alumni Hall, 211 Emmet Street South, Charlottesville, VA.

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1 [17-459](#) Approval of Minutes: July 6, September 7, September 14, October 11, October 12, November 9, and November 29, 2016; January 17, February 6, February 16, February 17, and March 1, 2017.
- 8.2 [17-463](#) FY 2017 Appropriations
(Lori Allshouse)
- 8.3 [17-464](#) FY 2018 Appropriations
(Lori Allshouse)
- 8.4 [17-460](#) Additional Speed Indicator Signs
(Ron Lantz)
- 8.5 [17-462](#) Resolution of Intent to amend the Zoning Ordinance Regulations Pertaining to Personal Wireless Service Facilities.
(Bill Fritz)
- 8.6 [17-475](#) Dam Safety Grant Resolution
(Greg Harper)

8. FOR INFORMATION (no vote necessary):

- 8.7 [17-465](#) County Grant Application/Award Report.
(Holly Bittle)
- 8.8 [17-478](#) Environmental Quarterly Report - 4th Quarter FY17
(Greg Harper)
- 8.9 [17-448](#) Board-to-Board, July 2017, A monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Phil Giaramita)
- 8.10 [17-355](#) Copy of letter dated May 17, 2017, from Francis H. MacCall, Principal Planner, to Roger W Ray & Associates, Inc., re: LOD2017-000010 – OFFICIAL DETERMINATION OF PARCEL OF RECORD & DEVELOPMENT RIGHTS – Parcel ID 139A0-00-00-01900 (Property of JAMES E CREWS) – Samuel Miller Magisterial District.
- 8.11 [17-494](#) Albemarle County Service Authority (ACSA) Fiscal Year (FY) 2018 Annual Operating and Capital Improvement Budget. On File in Clerk's Office.

Thank you for attending today's public hearing. During the 2017 Calendar Year, the Chair is Diantha H. McKeel.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda" at the beginning of each meeting, individuals will be allowed a three-minute time limit in which to speak, unless otherwise decided. A sign up sheet is provided for your name, address and magisterial district. If you are with a group of people, you may want to have a spokesperson present your position to the Board and have others in agreement recognized by standing. If there are an unusually large number of people present to speak under this item, the Board may need to limit the number of speakers it can hear at the beginning of the meeting or limit the time each person may speak.

During public hearings, the Board will try to hear everyone who wishes to speak on a subject (sign-up lists for speakers are used), but sometimes discussion has to be limited because of time constraints. If a previous speaker has stated your position, you may make that known by reference. Applicants are limited to a ten-minute presentation of their proposal and will be allowed a five-minute rebuttal at the close of the public hearing. Other speakers are limited to one appearance of three minutes. If additional time is required, it may be granted by consent of the Board for good cause, but such decision shall be at the sole discretion of the Board of Supervisors. The timekeeper will signal when your time is up. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

(Note: All comments are recorded):

Come forward to the speaker's podium and state your name and magisterial district (if you have an unusual spelling for your name, please spell it for the recorder);

Do not speak from your seat or out of turn;

Address comments directly to the Board as a whole;

State your position and give facts and other data to back it up;

If you represent a group or organization, you may ask others present to rise and be recognized;

Back-and-forth debate is prohibited;

The Board usually listens to all speakers before responding to questions asked on issues raised;

Give written statements and other supporting material to the Clerk (written comments are also welcome if you do not wish to speak);

The Chair may ask speakers to form a line in the interest of time;

Please hold all applause and other forms of approval or disapproval, as a courtesy to each speaker;

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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